

**Minutes of Meeting of Academic Planning &
Implementation Committee**

2020-21

STAFF MEETING

30.04.2021

AGENDA

Lockdown
Online classes

DISCUSSION

As per the instructions of the government of Andhra Pradesh and the affiliating university JNTUK, Kakinada, the Coordinators informed the staff that the institution will remain closed. During the lockdown period, staff will take online classes from 3rd May 2021, till further instructions.

Staff members are requested to update their course files and personal files during the said period, as some work can be done online.

RESOLUTION

The Minutes are approved with the consent of the Chairperson.

S. Nandini
Coordinator



S. Nandini
PRINCIPAL

VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA - 521 108.

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DEPARTMENT WISE STAFF DETAILS

S.No	STAFF NAME	DESIGNATION	SIGNATURE
1	Dr. K. Padmalatha	Principal	
DEPT: PHARMACOLOGY			
2	Mr. Ambala Jayarami Reddy	Assoc. Prof	
3	Mrs. V. Greeshma	Asst. Prof	
4	Mrs. Atluri Bhavana	Asst. Prof	
5	Ms. V. Akhila	Asst. Prof	
6	Mrs. K. Radha	Asst. Prof.	
DEPT: PHARMACEUTICS			
7	Dr. B. Ramu	Professor	
8	Dr. Venkateswara Rao Sadhu	Professor	
9	Dr. S. Sundar	Assoc. Prof	
10	Dr. P. Aparna	Assoc. Prof	
11	Dr. S. Praveen	Asst. Prof	
12	Mrs. Hema Latha Bala	Asst. Prof	
13	Mrs. Attuluri V. S. Himabindu	Asst. Prof	
14	Mrs. PMM Naga Lakshmi Varma	Asst. Prof	
15	Mrs. Madhavi Gorrepati	Asst. Prof	
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17	Mrs. Donkena Padma	Asst. Prof.	
18	Mrs. Shaik Shehanaz	Asst. Prof	
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25	Ms. Vemanda Uma	Asst. Prof.	
26	Ms. Bojjagani Lekhya	Asst. Prof.	
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37	Dr. Thabitha Saroon M	Asst. Prof	
38	Dr. S. Harifriya	Asst. Prof	
39	Dr. B. Navya	Asst. Prof	
40	Dr. A. Chandra Sekhar	Visting Prof.	
DEPT: S&H			
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42	Mrs. V. Vishnu Vandana Devi	Assoc. Prof	
43	Mrs. Putta Durga	Asst. Prof	

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21.06.2021

AGENDA

Lockdown Relaxation
Online Classes

MINUTES

As the Government of Andhra Pradesh has relaxed the lockdown ^{curfew} period, it has been decided to continue online classes till the announcement of Semester End Examinations for all Programmes.

RESOLUTION

Minutes were approved

S. Venkata
Coordinator



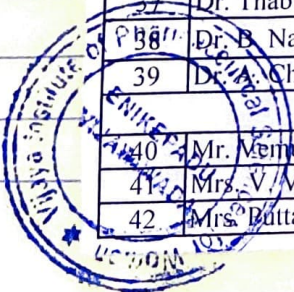
Principal/Chairperson
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3. 07. 2021

AGENDA

Online classes

Examination Schedule

MINUTES

JNTUK, Kakinada has released the examination schedule for all the years of B Pharm and Pharm D. I year B. Pharm and I year Pharm D students will have online classes as per the time table till Mid Exam

Examination Schedule :

B. Pharmacy

IV - II Reg/Supply - 19.7.2021 to 26.7.2021

IV - I Adv. Supply - 28.7.2021 to 4.8.2021

IV - II External - 31.7.2021

IV - I Adv. Supply External - 17.8.2021 - 18.8.21

I & II Mid - 12.7.2021 - 15.7.2021

III - II Reg/Supply - 8.8.2021 to 18.8.2021

" " External - 19.8.21 to 21.8.21

III - I Supply - 11.8.21 to 21.8.21

" " External - 19.8.21 to 21.8.21

II Mid - 2.8.2021 to 7.8.2021



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II - I Supply - 1.9.2021 - 8.9.2021

" External - 25.8.2021 - 28.8.2021

II - II Reg/Supply - 31.8.2021 - 9.9.2021

" " External - 27.8.2021 - 28.8.2021

I Mid & Practical - 16.8.21 - 21.8.21

II Mid & Practical - 22.8.21 - 26.8.21

I - I Reg/Supply - 27.7.21 - 7.8.21

I - II Supply - 28.7.21 - 6.8.21

I - I External Labs - 19.7.21 - 23.7.21

II Mid - 16.7.21 - 23.7.21

M. Pharmacy

I sem Reg/Supply - 27.7.21 - 3.8.21

" " External - 5.8.21 - 7.8.21

II Mid - 19.7.21 - 23.7.21

PHARM D

V year Reg/Supply - 2.8.21 - 6.8.21

" " External - 15.8.21 - 18.8.21

III Mid - 26.7.21 - 28.7.21

year Reg/Supply - 3.8.21 - 16.8.21

External - 17.8.21 - 19.8.21

Mid

- 24.7.21 - 31.7.21



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III year Reg/Supply - 2.8.21 - 13.8.21
 " " External - 14.8.21 - 17.8.21

III Mid - 26.7.21 - 31.7.21

II year Reg/Supply - 3.8.21 - 14.8.21
 " " External - 16.8.21 - 17.8.21

III Mid - 26.7.21 - 31.7.21

I Pharm D I Mid - 26.7.21 - 31.7.21

As the examinations will be conducted offline, the institution will follow the COVID 19 protocol.

Faculty Development Programmes on "Online teaching tools" and "Research Data Analysis" are to be organized, as such resource persons must be approached.

RESOLUTION: Minutes were approved

S. Venkatesh
 Coordinator



S. Venkatesh
 PRINCIPAL

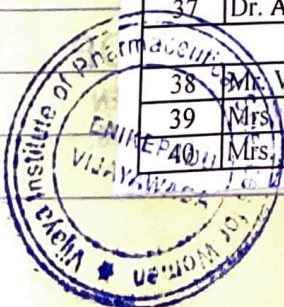
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7.08.2021

AGENDA

Examinations

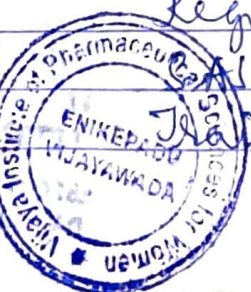
Certification Courses

Faculty Development Programmes

MINUTES

Discussion on examinations for I MPh - II sem and I B-Ph - II sem, came to a close with the remarks of the Chairperson that as the announcement for the I Mid examinations can be given any time by the University, so the faculty must complete the classwork as early as possible and make the students ready for the approaching exams. For I Pharm D also final exam schedule may be declared any time, so Pharm D faculty also must complete the syllabus and have sufficient time for revision.

The institution is planning to take up certification courses for III, IV, V and VI year Pharm D students in several modules like Clinical Research, Regulatory Affairs, Medical Writing, Training are also to be introduced.



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31.08.2021

AGENDA

Mentor - Mentee
 Academic Calendars
 IV B.Ph Practice School
 CRT & SAS classes
 Subject allotment
 Any other

DISCUSSION

Mentor - Mentee forms for the current academic year must be updated.

As per the academic calendars released by the University, classes for IV B.Pharm would commence from 1.09.2021, and for III B.Pharm, 15th September, 2021 would be the commencing date.

Faculty of IV B.Ph are suggested to ... Seminar topics to students so as to make them ready for Practice School which has is given a short duration of one month.

Time tables for IV and III B.Pharm must be prepared, and subject allotment is as given here under:

IV B.Ph - I Sem

IMA (T&P) Mr MBK

IP II (T) Dr PA

Ph. Pr (T) Dr YN

NDDS (T) Dr SVR

III B.Ph - I Sem

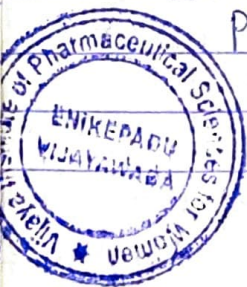
MC II (T) - Mr SK Sh

IP - I (T&P) - Mrs AHB

Col II (T&P) - Mrs KNSW

Cog & Ph (T&P) - Mrs MV

Ph. Juris (T) - Mr BL (N)



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Subject allotment for the rest of the classes is as follows:

II B. Ph - I Sem

POC II (T&P) Mrs DP
 PP I (T&P) Mrs HLB
 Micro (T&P) Dr SS
 Ph. Enng. (T&P) Mrs PMNLV

I B. Ph. - I Sem

HAP I (T&P) Mrs KR
 PA I (T&P) Mrs Ch AS
 Ph. Cent. I (T&P) Mrs GP
 PIC (T&P) Ms TS (N)
 RB (T&P) Mr ATR
 RM Mr VS

M. Ph / Pharmacology

II Sem (20-21)

APII - Mrs AB
 Screening II - Mr ATR
 CR & PV - Dr YN
 PDR - Mr. Sk. Sh.
 MPA - Mr MBK
 CMB - Dr SS

ISem (21-22)

API - Mrs AB
 Screening I - Mr ATR

M. Ph / Ph. Centics

II Sem 20-21

Mol. Ph. C. - Dr SVR
 - Dr. SVR

ISem (21-22)

NDPS - Dr. SVR

DAAP - DAAP

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M. Cent. - DAAP

ICC - ICC

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ECC - RA

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PA - Mr MBK



M.Ph. Ph. Analysis : I Sem

II Sem

APA-II - MBK

HCA - "

QCQA - DVD

MPA - MBK

FA - "

APA-I - DVD

PV - CHAS

57

M.Ph. lab sessions must be completed.

Lesson Plans and Course Files must be updated simultaneously.

Publications for the year 2020-21 must be submitted to the Research & Development Committee along with the proofs.

Magazine for the year 2020-2021 must be drafted by the respective coordinator of the Committee and therefore, the documents and photographs must be submitted to the Committee.

The following faculty will act as Programme Coordinators for the academic year :

Pharmaceutical Analysis

- Mrs S. Vijaya Durga

Pharmacology

- Dr S. Sundar

Pharmaceutical Chemistry

- Mr. Sk. Sheershah

Pharmacy Practice

- Dr K. Perushotham Reddy



alt

(P.T.O.)

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Class teachers list for the academic year 2021 - 22

I B.Ph - Mrs CHAS

II B.Ph - Mrs DP

III B.Ph - Mrs AHB

IV B.Ph - Mr MBK

M. Pharm

Ph. cology - Dr SS

Ph. centics - Dr SVR

Ph. analysis - Mrs DVD

Pharm D

I PD - Mrs PMNLV

II PD - Mrs RS

III PD - Dr TS

IV PD - Dr NP

V PD - Dr BN

VI PD - Dr KPR

Program Coordinators are requested to communicate with the class teachers regularly to discuss the performance of students.

Project Guides for IV B-Pharm are as follows:

Ph. Analysis - MBK

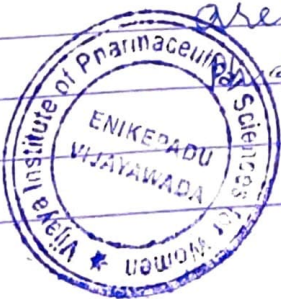
CHAS

DVD

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Ph. che - Shehenshab
Masanna

Ph. cog. - MV
RS

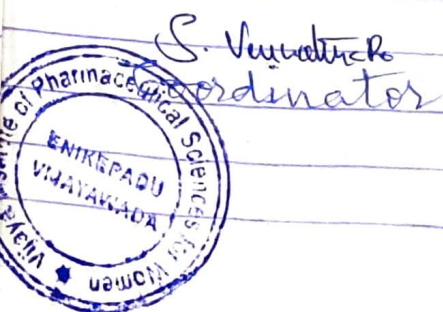
Ph. centics - SVR
PA
DP
AHB
AHL
PMMNV

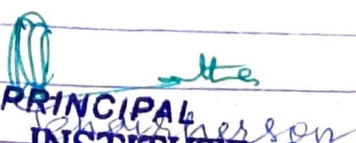
Ph. cology - SS
ATR
Bharana
Neeraja
Radha

G-PAT coaching is to be planned for the outgoing batch.

Teacher's Day is to be celebrated online.

RESOLUTION: Minutes were approved.




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STAFF MEETING

31.8.2021

AGENDA

Academic Calendars
 Faculty Subject allotment
 Time Tables Preparation
 V Pharm D projects
 V Pharm D guides
 Online classes
 Clinical Research Course
 Lesson Plans
 Course Plans
 IEC Meetings
 Clerkship
 Internship

DISCUSSION

As per the academic calendars issued by JNTUK, Kakinada classwork for B.Tech III, IV & V years will commence from 6.9.21, as well as internship also will also start on the same date.

Time table preparation must be done for V Pharm D, classwork would be from 9am - 12 PM and for III & IV Phasen D, the timings are from 9am - 1pm.

The timetable would be tentative for one month i.e. for September 2021 as offline classes may be scheduled

any time as per the instructions of government and the affiliating University.

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Subject allotment for the academic year is as follows:

I Pharm D

HAP - Dr. ChS
Ph.Cent. - Mrs PMNLV
MBC - Mrs GP
POC - Mrs DP
PIC - Mrs DVD
RM - Mr VS

II Pharm D

Patho - Dr NP
Micro - Mrs RS
Phcog. - Mrs RS
Ph.col - Mrs KSN
Comm. Ph. - Mrs KVI
PTI - Dr KPR

III Pharm D

PT II - Dr TS
PA - Mrs DVD
Col II - Mrs AB
MC - Mr Sksh.
Ph.F - Mrs ALB
Juris - Mr BL (N)

IV Pharm D & I PB

PT III - Dr NP
AP - Mrs KVR
CT - Dr BN
Biostat - Mr VS
BPK - Mrs AAB
CP - Dr KPR
PT I & II - Dr YN

V Pharm D & II PB

CR - Dr YN
PEPE - Dr TS
CPK & PTM - Dr BN

Accordingly, faculty are suggested to prepare and submit their respective subject lesson plans.

Course files must be updated simultaneously.



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Project batches and guides for V Pharm D must be finalized and submitted

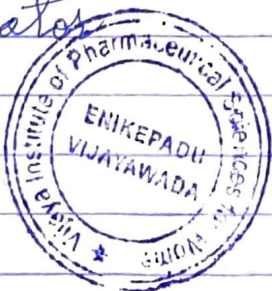
Clinical Research Course Online class timings will be from 2 PM - 4 PM.

The institution plans to have an MoU with 'Carapix' for conducting several educational and training modules for Pharm D students.

Clerkship and Project work planning for V Pharm students must be done immediately as it involves the approvals from IEC (Institutional Ethics Committee)

Teachers' Day celebrations are to be planned online in consultation with the class representatives of final year students.

S. Venukumar
Coordinator



Principal
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DEPARTMENT WISE STAFF DETAILS

S.No	STAFF NAME	DESIGNATION	SIGNATURE
1	Dr. K. Padmalatha	Principal	
DEPT: PHARMCOLOGY			
2	Dr. S. Sundar	Assoc. Prof	
3	Mr. Ambala Jayarami Reddy	Assoc. Prof	
4	Mrs. Atluri Bhavana	Asst. Prof	
5	Mrs. K. Radha	Asst.Prof	
6	Mrs. V. Greeshma	Asst. Prof	
DEPT: PHARMACEUTICS			
7	Dr. S. Venkateswara Rao Sadhu	Professor	
8	Dr. P. Aparna	Assoc. Prof	
9	Mrs. Hema Latha Bala	Asst. Prof	
10	Mrs. Attuluri.V. S. Himabindu	Asst. Prof	
11	Mrs. PMM Naga Lakshmi Varma	Asst. Prof	
12	Mrs. Madhavi Gorrepati	Asst. Prof	
13	Mrs. Ganta Pramoda	Asst. Prof	
14	Mrs. Donkena Padma	Asst. Prof.	
15	Mrs. Shaik Shehanaz	Asst. Prof	

DEPT: PHARMA ANALYSIS

16	Dr. B. Ramu	Professor	
17	Mrs. Vijaya Durga Dumpala	Assoc. Prof	
18	Mr. Balakrishna Muthyala	Asst. Prof	
19	Mrs. Swathi Chilukuri	Asst. Prof	
20	Mrs. Ch. Anupama Swathi	Asst. Prof	
21	Mrs. B. Rajani	Asst. Prof.	
22	Ms. Vemanda Uma	Asst. Prof.	
23	Ms. Bojjagani Lekhya	Asst. Prof.	

DEPT: PHARMACEUTICAL CHEMISTRY & PHYTO CHEMISTRY

24	Dr. G. Surendera	Professor	
25	Mrs. Mamillapalli Vani	Assoc. Prof	
26	Mr. Sheik Shehensha	Assoc. Prof	
27	Mrs. Ramya Jonnalagadda	Asst. Prof	
28	Mrs. Sunitha Reddy	Asst. Prof	
29	Ms. Daasi Prasanna	Asst. Prof	

DEPT: PHARM PRACTICE

30	Dr. Purushothama Reddy	Assoc. Prof	
31	Mrs. V. Raja Rajeswari Kola	Asst. Prof	
32	Dr. Natta Prathibha	Asst. Prof	
33	Mr. Naveen Yadav Yaradesi	Asst. Prof	
34	Dr. Thabitha Saroon M	Asst. Prof	
35	Dr. B. Navya	Asst. Prof	
36	Dr. A. Chandra Sekhar	Visting Prof.	

DEPT: S&H

37	Mr. Vemuri Srinivas	Assoc. Prof	
38	Mrs. V. Vishnu Vandana Devi	Assoc. Prof	
39	Mrs. Putta Durga	Asst. Prof	

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P. Q. S.



STAFF MEETING

30-09-2021

AGENDA

Revised Academic Calendas
Classwork

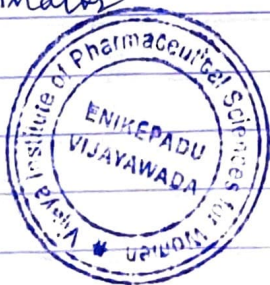
MEETING

The Coordinator informed the Committee ^{Staff} members that JNTUK, Kakinada has issued a revised academic calendar for III and IV B.Pharm, as well for III IV V & VI Pharm D programmes.

II 'B.Ph' and II Pharm D have been given a separate calendar which starts from Oct.

As the classwork has already begun, the staff members were informed that the same would be continued but the internal and external examinations would be conducted as per the further instructions and time table from JNTUK, Kakinada

S. Venkatesh
Coordinator




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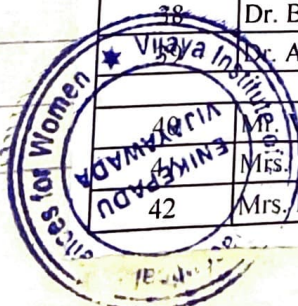
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