

VIJAYA INSTITUTE OF PHARMACEUTICAL SCIENCES FOR WOMEN Enikepadu, VIJAYAWADA – 521108

Permitted by Govt. of A.P; Approved by AICTE, New Delhi
Pharmacy Council of India, New Delhi & Affiliated to JNTU Kakinada
ISO 9001:2015 Certified Institution

Telephone No: +91 74165 60999

Fax No: +91 866 2844999

Mail: vijayapharmacyfw@gmail.com

REF No: VIPW/IQAC/2020-21/CIR-06

Date: 20.11.2020

CIRCULAR

The Sixth Meeting of IQAC is scheduled on 28.11.2020 at 02:00 p. m. at IQAC Room to discuss on the following agenda points:

AGENDA:

Review of work on various criteria as per NAAC eligibility criteria

Collection of old documents to review NAAC work

Allotment of NAAC work metric wise to the faculty

To update College Website

To make ready power point presentations and lecture videos

To conduct guest lectures by eminent persons from various reputed industries through webinars for staff and students

To conduct workshops/seminars on quality parameters in Pharmacy

Maintenance of lab equipment and manuals

Any points with the permission of the Chair.

All members of IQAC are requested to attend the meeting.

S. Venkatach
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.



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REF No: VIPW/IQAC/2020-2021/MOM-06

Date: 28.11.2020

MINUTES OF THE SIXTH IQAC MEETING

The sixth IQAC Meeting held on 28.11.2020 at 02:00 p.m. at IQAC Room.

The Coordinator welcomed all present and commenced the proceedings. The Chairperson stated that as the head of the Institute, she felt extremely happy that none of the IQAC members have been affected with COVID and wished them good health. She emphasized on adhering to strict measures inside the college to prevent COVID infection. Preventive measures such as social distancing, regular sanitization, stress on online classes should be strictly implemented.

After a detailed discussion on precautionary measures on COVID, Agendas for the day were called.

Discussion:

The progress on NAAC SSR work was reviewed and necessary directives were issued. As the college resumes after a long break, the syllabus needs to be covered. Faculties were directed to take classes in online mode and a lesson plan for Semester-I needs to be made. The IQAC shall review this in next meeting.

The attendance of staff in college was reviewed. It was decided that in case any staff residing in containment zone relaxation may be given to them from attending the college physically.

Progress of NAAC work Criterion wise was discussed and to complete the work faster, it has been decided to allot the work metric wise.

To update the college website is to be taken as a major priority and faculty members were asked to submit their presentations and lecture videos in the regard.

Dr. S. Sundar suggested to conduct a workshop/seminar for benefit of students as well as staff members in the field of health care.

It was decided to maintain the register of laboratory equipment and a manual for usage of these equipment need to be promulgated.

It was informed that SOUL Software has been installed on 19th Sep 2020 and Fire Safety measures



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have been made operation by end of Oct 2020. The RO Plant will be made operational by the end of Dec 2020.

IQAC asked all faculty members to submit details of their workshops / seminars / FDPs / conferences / training programs attended to their respective departments and encouraged them to attend many more such kind of programs.

Resolution:

The Minutes are issued with the approval of the Chairperson.

S. Venkatesh
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

REF No: VIPW/IQAC/2020-21/CIR-07

Date: 22.01.2021

CIRCULAR

The seventh meeting of IQAC is scheduled on 30.01.2021 at 2.00 p.m. at IQAC Room to discuss the following agenda points:

AGENDA:

Review of work on various criteria as per NAAC eligibility criteria

Result analysis of even semesters as well as to conduct remedial classes for first semester subjects

Establish MoUs with MNCs and reputed industries

Faculty training (subject domain / pedagogy)

Any points with the permission of the Chair

All members of IQAC are requested to attend the meeting.

S. Venkatesh
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

REF No: VIPW/IQAC/2020-21/MOM-07

Date: 02.02.2021

MINUTES OF THE SEVENTH IQAC MEETING

The seventh IQAC Meeting was held on 30.01.2021 at 02:00 p.m. at IQAC Room.

The agenda for the day was called for discussion after the welcome address by the Coordinator.

Discussion:

The progress on NAAC SSR work was reviewed and necessary directives were issued.

It was also decided to undertake a result analysis of even semesters and find out the areas of improvement amongst the students. Faculties are to be advised to work upon those areas of improvement and update the IQAC at regular intervals. The faculty members should identify the weak performers and take remedial classes for their improvement.

In order to facilitate students for industrial training and industrial visit, the existing MoUs with various industries are to be renewed. In addition, proposals for new MoUs with MNCs engaged in pharmaceutical business.

During the meeting, it was also decided to train the faculties on latest developments in pharmaceuticals and allied industries. Focused approach needs to be adhered for capacity building of the faculty members.

Dr. S. Sankar suggested to update college website, especially on events and workshops and latest news as well as he assigned responsibilities to the committee members to collect their department data to upload on college website.

The IQAC placed it on record of its appreciation for the fact that 133 research papers were published by the faculty members.

It was informed to the IQAC committee that placement drive was conducted on 28th January 2021.

During the placement drive by Hetero Drugs and Axis Bank 11 students got placed. The committee appreciated Mr. Jayaram for his efforts and congratulated the students who got placed. In addition, the IQAC committee directed the placement officer to invite more companies for campus placements. It was informed that the RO Plant was made operational by end of December 2020.

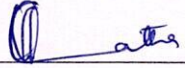
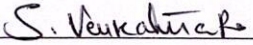
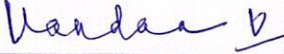

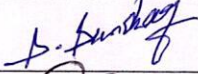
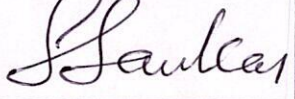
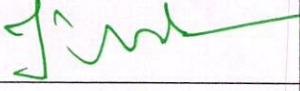


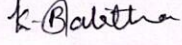
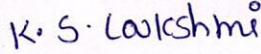
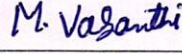
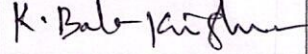
Resolution:

The Minutes are issued with the approval of the Chairperson.

S. Venkatesh
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

The following members attended the meeting:

S No.	Name & Designation	Role in Committee	Signature
1	Dr. K. Padmalatha Principal	Chair Person	
2	Mr. S. Venkateswara Rao Associate Professor	Coordinator	
3	Mrs. V. V. Vandana Devi Associate Professor	Co-Coordinator	
4	Sri. B. S. Sri Krishna Secretary & Correspondent	Management member	
5	Dr. S. Sundar Associate Professor	Faculty Member	
6	Dr. S. Sankar Retd. Principal ANR College, Gudivada	Nominee from Local Society	
7	Dr. K. Vijaya Sekhar Professor Govt. Gen. Hospital, Guntur	Nominee from Local Society	
8	Sri. P. Srinivasa Rao CEO Triveni Formulations Pvt Ltd	Industry Member	
9	Ms. K. Sravya B. Pharm	Student Member	
10	Ms. K. Babitha Pharm D	Student Member	
11	Ms. K. Sai Lakshmi Alumni (2009-13)	Alumni Member	
12	Mrs. M. Vasanthi Alumni (2012-16)	Alumni Member	
13	Mr. K. Bala Krishna Parent	Parent Member	

REF No: VIPW/IQAC/2020-21/CIR-08

Date: 09.03.2021

CIRCULAR

The eighth meeting of IQAC is scheduled on 13.03.2021 at 2.00 p.m. at IQAC Room to discuss the following agenda points:

AGENDA:

- IIQA Submission
- Review of Criteria-wise work
- Action Plan
- Any points with the permission of the Chair

All members of IQAC are requested to attend the meeting.

S. Venkatasubramanian
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

Ref. No: VIPW/IQAC/2020-21/MOM-08

Date: 13.03.2021

MINUTES OF THE EIGHTH IQAC MEETING

The eighth IQAC Meeting was held on 13.03.2021 at 02:00 p.m. at IQAC Room.

The agenda for the day was called for discussion after the welcome address by the Coordinator.

Agenda:

- IIQA Submission
- Review of Criteria-wise work
- Action Plan
- Any points with the permission of the Chair

Discussion:

- It has been informed that IIQA has been submitted on 16th February and was received with a query, to be submitted by 3rd March.
- On 27th February, the query has been answered and submitted.
- Approval mail was received on 8th March 2021.
- Within a span of 45 days, by 21st April 2021, SSR has to be submitted.
- Hence, the work has to be completed with an action plan and accordingly the target date for SSR submission would be 12th April 2021.
- Criteria wise heads reported about the work progress.
- They were advised by the Coordinator to complete the quantitative and qualitative metrics carefully, data templates were to be filled after thorough scrutiny.

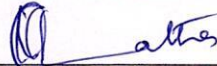
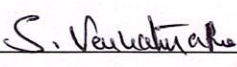
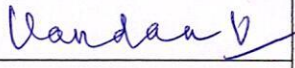
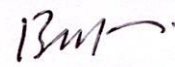
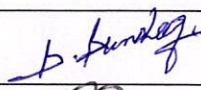




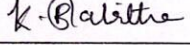
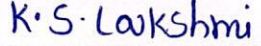
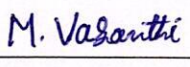
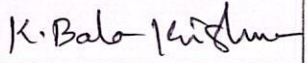
Resolution:

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S. Venkatesh
COORDINATOR

IQAC Coordinator
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13	Mr. K. Bala Krishna Parent	Parent Member	

REF No: VIPW/IQAC/2021-22/CIR-09

Date: 25.03.2021

CIRCULAR

The ninth meeting of IQAC is scheduled on 27.03.2021 at 2.00 p.m. at IQAC Room to discuss the following agenda points:

AGENDA:

- Review of Criteria-wise work
- Verification of data templates and documents
- Website updation
- Power Point Presentations
- Any points with the permission of the Chair

All members of IQAC are requested to attend the meeting.

S. Venkatesh
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA-521 108.

REF No: VIPW/IQAC/2021-22/MOM-09

Date: 29.03.2021

MINUTES OF THE NINTH IQAC MEETING

The ninth IQAC Meeting was held on 27.03.2021 at 02:00 p.m. at IQAC Room.

The agenda for the day was called for discussion after the welcome address by the Coordinator.

Discussion:

Criteria wise work was brought for discussion and further incorporations were suggested.

Data templates were verified and necessary suggestions were given.

Website must be updated and staff members must submit their Power Point Presentation of their respective theory subjects, lesson wise, so as to facilitate students for quick reference.

Institutional Committee in-charges must submit the data for the preparation of Annual Academic Report and updation of the Website.

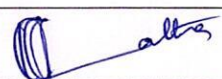
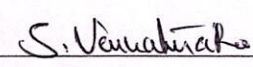
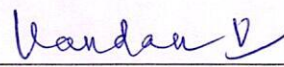
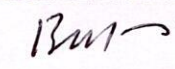
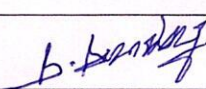
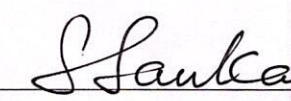

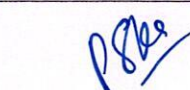

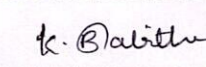
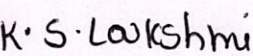
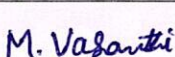
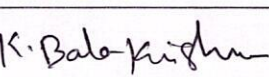
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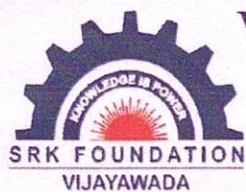
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S. Venkatesh
COORDINATOR

IQAC Coordinator
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IQAC REPORT SUMMARY

To pursue the action plan for performance evaluation assessment and accreditation and quality upgradation of the institutions, IQAC has been established. The prime objective of the IQAC is to evolve a system for conscious, consistent and catalytic enhancement of the performance of the institutions. In tune with this, the institution's IQAC established on 01.03.2019 has fine-tuned the quality enhancement initiatives, already being implemented. The IQAC establishment has led to the establishment of new Cells like Institution Innovation Council (IIC), Industry Institute and Interaction (III), Intellectual Property Rights (IPR), and Entrepreneurial Development Cell (EDC) to improve Research. The IQAC has also initiated to develop and apply quality benchmarks for academic and administrative activities of the institution. Therefore, all the departments conduct and carry out the activities as per the institutional procedures. The institution also has come up with an increase in the activities of IPA, IPASF and NSS as per the suggestions of the IQAC.

During the lockdown period, members of IPASF have come up with several awareness pamphlets and power point presentations on general health and Covid -19 precautions. The IQAC formation resulted in an increase in the number of research publications. Trainings, Add -on Programs and Certification Programs are a value add towards student and faculty development initiatives.

The IQAC has also brought improvement strategies in facilitating the learner-centric environment towards quality education and faculty development. Usage of technology increased with a focus



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on participatory teaching learning process. Measures to enhance the infrastructure of the institution were deployed resulting in the establishment of Fire Hydrant System, RO Plant and Digitalization of College Library. The institution is constantly and consistently making steps to turn its weaknesses into strengths, in accordance with the IQAC.

Programmes organized towards quality improvement by IQAC

S No.	Date	Title of the Programme	Resource Person
1.	31.12.2020	Assessment & Accreditation framework for NAAC	Mr. P. V. Ramesh Academic Coordinator, Kakinada Institute of Technology and Science, Divili, East Godavari
2.	31-10-2020	National Educational Policy 2020	Dr. S. Sankar, Retired Principal, Akkineni Nageswara Rao College, Gudivada
3.	21-07-2020	Outcome Based Learning	Dr. S. Sankar, Retired Principal, Akkineni Nageswara Rao College, Gudivada



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VIJAYA INSTITUTE
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ENIKEPADU, VIJAYAWADA 521 108

REF No: VIPW/IQAC/2021-22/CIR-10

Date: 08.04.2021

CIRCULAR

The tenth meeting of IQAC is scheduled on 10.04.2021 at 2.00 p.m. at IQAC Room to discuss the following agenda points:

AGENDA:

Verification of the institutional facilities criteria wise.

Metric wise collection and verification of the data, qualitative and quantitative.

Discussion on optional metrics.

Discussion on the lacunae observed by the members during the process.

Any points with the permission of the Chair

All members of IQAC are requested to attend the meeting.

S. Venkatesh Babu
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA-521 108.

REF No: VIPW/IQAC/2021-22/MOM-10

Date: 12.04.2021

MINUTES OF THE TENTH IQAC MEETING

The tenth IQAC Meeting was held on 10.04.2021 at 02:00 p.m. at IQAC Room.

The agenda for the day was called for discussion after the welcome address by the Coordinator.

Discussion:

All the members visited the classrooms, laboratories and campus to observe the facilities available, and they were found satisfactory.

Metric wise data was scrutinized thoroughly.

It was decided to opt the given metrics - 3.3.1 (No. of Ph D s registered per eligible teacher during the last five years), 5. 1.2 (Average percentage of students benefited by scholarships, freeships etc. provided by the institution and non-government during the last five years) 5.4.2 (Alumni contribution during the last five years) 6.3.3 (Average number of professional development/administrative training programs organized by the institution for teaching and non-teaching staff during the last five years) as optional metrics.

Criteria wise coordinators are informed to submit the documents and data by 14th April 2021, so that after the final scrutiny SSR can be submitted in time.

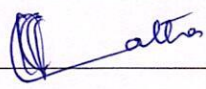
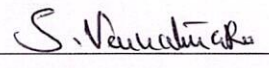
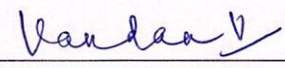
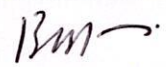
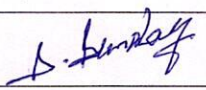
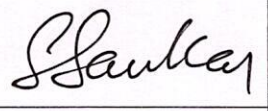



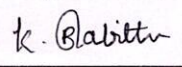
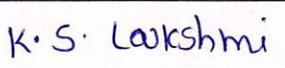
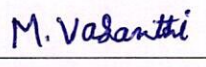
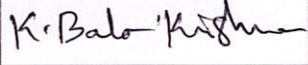
Resolution:

The Minutes are issued with the approval of the Chairperson.

S. Venkatesh
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

The following members attended the meeting:

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3	Mrs. V. V. Vandana Devi Associate Professor	Co-Coordinator	
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12	Mrs. M. Vasanthi Alumni (2012-16)	Alumni Member	
13	Mr. K. Bala Krishna Parent	Parent Member	

REF No: VIPW/IQAC/2021-22/CIR-11

Date: 22.04.2021

CIRCULAR

The eleventh meeting of IQAC is scheduled on 24.04.2021 at 2.00 p.m. at IQAC Room to discuss the following agenda points:

AGENDA:

Thank you note.

Discussion on preparation for DVV.

Lockdown and progress of work.

S. Venkatesh
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

REF No: VIPW/IQAC/2021-22/MOM-11

Date: 24.04.2021

MINUTES OF THE ELEVENTH IQAC MEETING

The eleventh IQAC Meeting was held on 24.04.2021 at 02:00 p.m. at IQAC Room (venue).

The agenda for the day was called for discussion after the welcome address by the Coordinator.

Discussion:

Chairperson thanked the Coordinator and the members of the committee for working dedicatedly towards the submission of SSR, for spending additional hours other than college hours to complete the work.

Chairperson congratulated the team on the successful submission of SSR on 19-04-2021, earlier to the date given i.e. 21-04-2021, also suggested to keep up the dedication and commitment for the institutional progress and to achieve a good grade.

Coordinator thanked the Chairperson and informed the team to be prepared for DVV, as it is expected any time and the clarifications must be submitted within 15 days time.

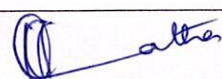
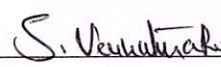
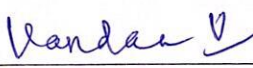
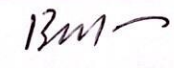
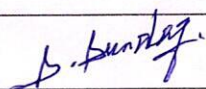
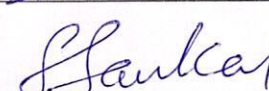

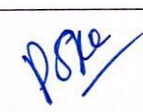
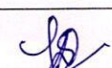
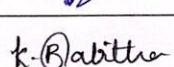
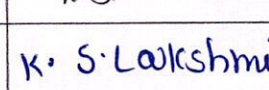
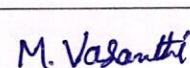
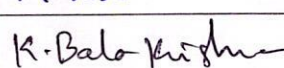
As there is a chance of lockdown being declared by the government due to the Second Wave of Corona Pandemic, staff members must complete the pending work, if any as soon as possible, and must be prepared to work during the relaxation hours during the lockdown too, with due precautions.

Resolution:

The Minutes are issued with the approval of the Chairperson.

S. Venkatesh
COORDINATOR
IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

The following members attended the meeting:

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12	Mrs. M. Vasanthi Alumni (2012-16)	Alumni Member	
13	Mr. K. Bala Krishna Parent	Parent Member	

REF No: VIPW/IQAC/2021-22/MOM-12

Date: 26.05.2021

MINUTES OF THE TWELFTH IQAC MEETING

The twelfth IQAC Meeting was held on 26.05.2021 at 02:00 p.m. at IQAC Room.

The agenda for the day was called for discussion after the welcome address by the Coordinator.

Discussion:

Due to the prevailing conditions of lockdown, circular for the meeting was sent on Whatsapp.

Metric wise discussion on DVV clarifications was sought for from the criterion coordinators.

DVV must be submitted on or before 9th June 2021 after the collection and verification of the data.

To organize Webinars and Online Faculty Development Programmes for professional development.

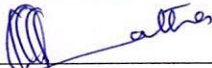
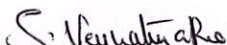


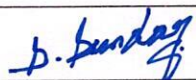
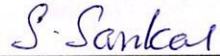




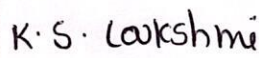

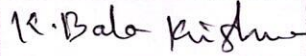
Resolution:

The Minutes are issued with the approval of the Chairperson.

S. Venkatasubramanian
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

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13	Mr. K. Bala Krishna Parent	Parent Member	

Ref No: VIPW/IQAC/2021-22/CIR-13

Date: 25.06.2021

CIRCULAR

The thirteenth meeting of IQAC is scheduled on 28.06.2021 at 2.00 p.m. at IQAC Room to discuss the following agenda points:

AGENDA:

Submission of DVV.

NAAC committee Peer Visit

S. Venkatesh
COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

Ref No: VIPW/IQAC/2021-22/CIR-13

Date: 28.06.2021

MINUTES OF THE THIRTEENTH IQAC MEETING

The thirteenth IQAC Meeting was held on 28.06.2021 at 2.00 pm at IQAC Room.

The agenda for the day was called for discussion after the welcome address by the Coordinator.

Discussion:

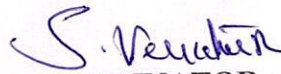
As the DVV clarifications were submitted on 9th June, the files for the academic year 2020-2021 must be updated and made ready by the time NAAC Peer Team visits the campus.

To organize Online Faculty Development Programme for professional development.

As it is a prestigious issue for the institution, all the members of faculty must strive towards achieving an excellent grade.

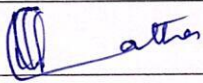
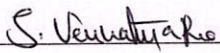
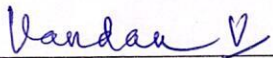

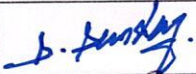
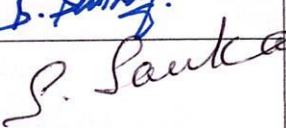



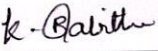
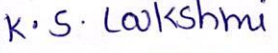

Resolution:

The Minutes were issued with the approval of the Chairperson.


COORDINATOR

IQAC Coordinator
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.

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