

AGENDA

- FFC & PCI Inspections
- Subject allotment
- NAAC Cr. wise Allotment
- Any other

MEETING

FFC & PCI Inspections may be scheduled any time, as surprise visits, so faculty must keep their respective academic documents updated and ready for inspection.

Instructions for the commencing academic year 2022-23 were given by the Chair Person.

Attendance Registers must be updated regularly.

Practical work in the laboratories must be paid attention to, so as to provide hands on training to the faculty. Record work by the students is to be verified promptly week by week.

Sessional Books are to be maintained properly and posting of marks on the cover page is to be done by the faculty member.

Requirement of chemical experiment

PRINCIPAL



wise is to be submitted before the commencement of the academic year.

Text books, if required along with Reference Books must be informed as soon as possible.

2020-2021 & 2021-2022, college magazines are to be completed and published.

Pharm D newsletter is to be brought out.

Hospital Rotation Duties for staff and students is to be planned and for IV Pharm D students it has been decided to have it in July & August.

IV B.Ph & V Ph D Project work titles and guide selection is to be planned well in advance.

Students must be encouraged to appear for GPAT, PGCET and other competitive examinations.

Faculty also are encouraged to publish papers in peer reviewed and Scopus indexed journals.



Subject Allotment 2022-2023

IV B.Ph - I Sem

IMA - Mrs. Archana
 IPT II - Mrs. PMMN
 Ph. Pr. II - Dr. Reshma
 NDDS - Mrs. Dinya

III B.Ph.

MC II - Mrs. DP
 IP I - Mrs. AHB
 Col. II - Mrs. Neeraja
 Cog. - Mrs. MV
 Juris - Mrs. Lekhya

I B Ph - II Sem

HAP - Mrs. KR
 POC I - Mrs. Sunitha
 Bio-che - Mrs. Kupamayi
 Patho Phy. - Ms. Keerthana
 Comp-Sc - Ms. Hepiba
 ES - Mrs. Ch.S

III Pharm D

Col II - Mrs. AB & Dr. SS
 Anal. - Mrs. Archana
 PT II - Dr. TS
 Juris - Ms. Lekhya
 MC - Mrs. K. Sunitha
 Ph. Form. - Mrs. HIL



IV Ph D

PT III - Dr NP
 Hosp. ph - Mrs KRR
 cl. Tox. - Dr TS
 BioSt. - Mr VS
 BPK - Mrs AfIB
 cl. Ph - Dr KPR

V Ph D

cl. Res. - Mrs. Reshma
 PE & PE - Dr NP
 CPR & PDM - Dr. KPR

M. Ph - I

Adv. Ph. col. II - Mrs AB
 cl. R. & Ph. Vig. - Mr. JRR & ^{Mr} VS
 Pr. of DD - Mrs DP
 Mol. Ph. Cent. - Dr SVR
 Adv. Ph. Bldg - Dr SVR
 CAD - Mrs BHL
 CS -

NAAAC criteria Coordinators & Metric
 Coordinators are as hereunder:

Cr. 1 - Dr SVR - Coord
 Mrs. BHL
 Dr. NP
 Dr. TS
 Mrs. ChS



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Cr. 2 - 1

Mrs. Deva Rani
Mrs. POTHANLV & Ms. BL
Mrs. SN & Ms. DP
Mrs. AHB

Cr 3 - Dr. MV - Coord. - Res & Pub
Dr. KPR - Coord. - Sem/Worksh/Conf
Mrs. KRR
Dr. YN

Cr. 4 - Dr. SS - Coord.
Mrs. Madhavi Latha
Mr. Sandeep

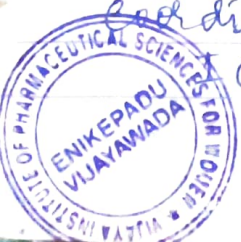
Cr 5 - Mrs. AB
Mr. JRR
Mrs. Swagna
Mrs. Pramodu
Mrs. Radha
Mrs. Keerthana

Cr. 6 - Mrs. VVV
Mrs. ChAS

Cr 7 - Mrs. VVV
Mrs. KRR

RESOLUTION: Minutes were approved.

S. Venkatesh
Coordinator
QAC



Principal
atlas

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VIJAYA INSTITUTE OF PHARMACEUTICAL SCIENCES FOR WOMEN

ENIKEPADU, VIJAYAWADA - 521108.

DEPARTMENT WISE STAFF DETAILS

| S.No | STAFF NAME | DESIGNATION | SIGNATURE |
|---------------------------|---------------------------|-------------|-----------|
| 1 | Dr. K. Padmalatha | Principal | |
| DEPT: PHARMACOLOGY | | | |
| 2 | Dr. S. Sundar | Professor | |
| 3 | Mr. Ambala Jayarami Reddy | Assoc. Prof | |
| 4 | Mrs. V. Greeshma | Asst. Prof | |
| 5 | Mrs. Atluri Bhavana | Asst. Prof | |
| 6 | Mrs. N. K. Surya Neeraja | Asst. Prof | |
| 7 | Mrs. K. Radha | Asst. Prof | |
| 8 | Ms. J. Sai Keertana | Asst. Prof | |

DEPT: PHARMA ANALYSIS

| | | | |
|----|-------------------------|------------|--|
| 9. | Dr. B. Ramu | Professor | |
| 10 | Mrs. Ch. Anupama Swathi | Asst. Prof | |
| 11 | Mrs. S. Archana | Asst. Pro | |
| 12 | Ms. Vemanda Uma | Asst. Prof | |
| 13 | Ms. Bojjagani Lekhya | Asst. Prof | |
| 14 | Ms. S. Sai Tejaswini | Asst. Prof | |
| 15 | Mrs. M. Subba Lakshmi | Asst. Prof | |

DEPT: PHARMACEUTICAL CHEMISTRY & PHYTO CHEMISTRY

| | | | |
|----|--------------------------|-------------|--|
| 16 | Mrs. Mamillapalli Vani | Professor | |
| 17 | Dr. G. Surendera | Professor | |
| 18 | Mr. Sheik Shehensha | Assoc. Prof | |
| 19 | Mrs. Raniya Jonnalagadda | Asst. Prof | |
| 20 | Mrs. Sunitha Reddy | Asst. Prof | |
| 21 | Ms. Daasi Prasanna | Asst. Prof | |
| 22 | Ms. P. Anitha | Asst. Prof | |
| 23 | Ms. G. Krupamai | Asst. Prof | |
| 24 | Mrs. J. Suneetha | Asst. Prof | |

DEPT: PHARMACEUTICS

| | | | |
|----|-------------------------------|------------|--|
| 25 | Dr. S. Venkateswara Rao Sadhu | Professor | |
| 26 | Mrs. Hema Iatha Bala | Asst. Prof | |
| 27 | Mrs. Attuluri V. S. Himabindu | Asst. Prof | |
| 28 | Mrs. P.M.I Naga Lakshmi Varma | Asst. Prof | |
| 29 | Mrs. Ganta Pramoda | Asst. Prof | |
| 30 | Mrs. Madhavi Gorrepati | Asst. Prof | |
| 31 | Mrs. Swathi Chilukuri | Asst. Prof | |
| 32 | Mrs. K. Divya | Asst. Prof | |
| 33 | Mrs. Donkena Padma | Asst. Prof | |
| 34 | Mrs. B. Swathi | Asst. Prof | |

DEPT: S&H

| | | | |
|----|-----------------------------|-------------|--|
| 35 | Mr. Vemuri Srinivas | Assoc. Prof | |
| 36 | Mrs. V. Vishnu Vandana Devi | Assoc. Prof | |
| 37 | Mrs. Putta Durga | Asst. Prof | |

DEPT: PHARM PRACTICE

| | | | |
|----|-----------------------------|----------------|--|
| 38 | Dr. Purushothama Reddy K | Assoc. Prof | |
| 39 | Mrs. V. Raja Rajeswari Kola | Asst. Prof | |
| 40 | Dr. Natta Prathabha | Asst. Prof | |
| 41 | Dr. Thabitha Saroon M | Asst. Prof | |
| 42 | Mr. Naveen Yadav Yaradesi | Asst. Prof | |
| 43 | Dr. B. Navya | Asst. Prof | |
| 44 | Dr. I. Reshma Naidu | Asst. Prof | |
| 45 | Dr. B. Dhanush | Asst. Prof | |
| 46 | Dr. A. Chandra Sekhar | Visiting Prof. | |



AGENDA

- * Revision of allotment of NAAC Criteria
- * Academics
- * College Discipline

MINUTES

Chairperson Prof. K. Radmalatha informed the staff about the revision of responsibilities to the faculty members in carrying out NAAC work.

The allotment is as follows:

Criterion 1

- 1.1 } Mrs. Hemalatha B
- 1.2 } Mrs. Hemalatha B
- 1.3 } Dr. Jabitha & Ms. Sarani
- 1.4 } Mrs. Ch. Swathi (B.Ph) & Dr. Roshma (PharmD)

Criterion 2

- 2.1 } Dr. KPL & Mrs. B. Swapna
- 2.2 } Mrs. PMNLV & Ms. Lekhya
- 2.3 } Mrs. Neeraja & Mrs. Suneetha
- 2.4 } Mrs. Neeraja & Mrs. Suneetha
- 2.5 } Dr. SVR & Mrs. Anima Bindee & Mrs. Divya
- 2.6 } Dr. SVR & Mrs. Anima Bindee & Mrs. Divya

Criterion 3

- 3.1 } Dr. SVR & Mrs. Prasanna
- 3.2 } Dr. SVR & Mrs. Prasanna
- 3.3 } Mrs. Raja Rajwari
- 3.4 } Mrs. Raja Rajwari
- 3.5 } Dr. Y. naveen

Criterion 4

- 4.1 & 4.2⁴⁴ Dr. S. Sundas, Mrs. Madhavi Latha
 4.3 Mrs. Nirmal Hepsiba,
 4.4.2 Mrs. Nirmala

Criterion 5

- 5.1 Mrs. A. Bhavana
 5.2 Mr. AJR & Mrs. PMNLV
 5.3 Ms. Keerthana & Mrs. Ch. Siva Jyothi
 5.4 Mr. AJR & Mrs. Radha (M.Ph. - Files Ph. Cology)
 Mrs. Subba Lakshmi
 (M.Ph. Files Analysis & Cology)

Criterion 6

- 6.1 }
 6.2 } Dr. SVR & YVD
 6.3 } - Dr. M. Vani & Mrs. Koupamaya
 Webinars - Mrs. Kanaka Durga

Criterion 7

Mrs. Vandana & Mrs. Sebbalakshmi

For the academic year 2022-2023, from 1st July - 30th June, shall be considered as NAAC Assessment year, and hence all the activities may be updated accordingly.

For the academic year 2021-2022, all the data, soft copies and hard copies must be submitted before 1st Oct. 22.

2-10-2022 to 9-10-2022 is declared as
Dasara vacation for students and staff.

Academic calendar must be followed
strictly by the faculty, to ensure enough
time for revision.

College discipline is one more important
aspect that came into discussion.

Female

Staff were instructed to come in sarees.

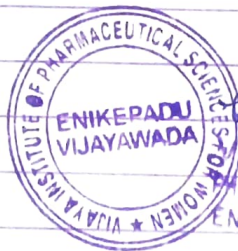
Late coming will must be avoided

Faculty must take care of student
discipline also.

RESOLUTION

The Minutes were approved

S. Venkatesh
Coordinator, IQAC



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DEPARTMENT WISE STAFF DETAILS

| S.No | STAFF NAME | Designation | Signature |
|-------------------------------------------------------------|--------------------------------|---------------|-----------|
| 1 | Dr. Kantammneni Padmalatha | Principal | |
| DEPT: PHARMCOLOGY | | | |
| 2 | Dr. S. Sundar | Professor | |
| 3 | Mr. Ambala Jayarami Reddy | Assoc. Prof | |
| 4 | Mrs. Vundavalli Greeshma | Asst. Prof | |
| 5 | Mrs. Atluri Bhavana | Asst. Prof | |
| 6 | Mrs. K Surya Neeraja Nagalla | Asst. Prof. | |
| 7 | Mrs. Kasarneni Radha | Asst. Prof. | |
| 8 | Ms. Sikharam Jaya Sai Keertana | Asst. Prof | |
| DEPT: PHARMA ANALYSIS | | | |
| 9 | Dr. B. Ramu | Professor | |
| 10 | Mrs. Ch. Anupama Swathi | Asst. Prof | |
| 11 | Mrs. S. Archana | Asst. Prof | |
| 12 | Ms. Vemanda Uma | Asst. Prof. | |
| 13 | Ms. Bojjagani Lekhya | Asst. Prof. | |
| 14 | Ms. Sai Tejaswini | Asst. Prof. | - |
| 15 | Mrs. M.V.N. Subbalakshmi | Asst. Prof | |
| DEPT: PHARMACEUTICAL CHEMISTRY & PHYTO CHEMISTRY | | | |
| 16 | Mrs. Mamillapalli Vani | Professor | |
| 17 | Dr. G. Surendera | Professor | |
| 18 | Mr. Sheik Shehensha | Assoc. Prof | - |
| 19 | Mrs. Ramya Jonnalagadda | Asst. Prof | - |
| 20 | Mrs. Sunitha Reddy | Asst. Prof | |
| 21 | Ms. Daasi Prasanna | Asst. Prof | |
| 22 | Ms. P Anitha | Asst. Prof | - |
| 23 | Ms. G. Krupamai | Asst. Prof | |
| 24 | Mrs. K. Suneetha | Asst. Prof | |
| DEPT: PHARMACEUTICS | | | |
| 25 | Dr. S. Venkateswara Rao Sadhu | Professor | |
| 26 | Mrs. Hema Latha Bala | Asst. Prof | |
| 27 | Mrs. Attuluri. V. S. Himabindu | Asst. Prof | |
| 28 | Mrs. PMM Naga Lakshmi Varma | Asst. Prof | |
| 29 | Mrs. Ganta Pramoda | Asst. Prof | |
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| 43 | Dr. B. Navya | Asst. Prof | - |
| 44 | Dr. I. Reshma Naidu | Asst. Prof. | |
| 45 | Dr. B. Dhanush | Asst. Prof. | |
| 46 | Dr. A. Chandra Sekhar | Visting Prof. | - |

AGENDA :

- * Academics
- * Commemorative Days
- * FDPs
- * Industrial Training

MEETING

Internship programme for VI PhasmD Students is to be supervised by the respective faculty in-charges of Pharmacy Practice department

IV B.Pharm II Mid and III B.Pharm I Mid will commence soon, as such the faculty must complete their syllabi in time, with sufficient time for revision.

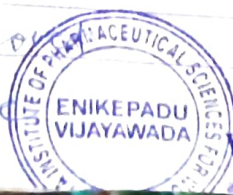
Commemorative Days such as Gandhi Jayanthi and Unity Day must be observed in the college and 7th Criticism Coordinators are instructed to take care of organizing such programmes in an innovative manner

Industrial Training Programme for IV B.Pharm students is planned ahead for one week which would equip students with knowledge and orientation about industry.

Faculty Development Programmes on CBE are planned for the month of October

RESOLUTION:

Minutes were approved
S. Venkatesh
COORDINATOR, JRA



Principal
VIJAYA INSTITUTE OF
PHARMACEUTICAL SCIENCES

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| 6 | Mrs. N. K. Surya Neeraja | Asst. Prof | |
| 7 | Mrs. K. Radha | Asst. Prof | |
| 8 | Ms. S. Jaya Sai Keertana | Asst. Prof | |
| DEPT: PHARMA ANALYSIS | | | |
| 9 | Dr. B. Ramu | Professor | |
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| 11 | Mrs. S. Archana | Asst. Prof | |
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| 13 | Ms. B. Lekhya | Asst. Prof | |
| 14 | Mrs. M. Subha Lakshmi | Asst. Prof | |
| 15 | Ms. S. Likhitha | Asst. Prof | |
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| 35 | Mrs. V. Vandana Devi | Assoc. Prof | |
| 36 | Mrs. P. Durga | Asst. Prof | |
| 37 | Mrs. Nirmla Hepsheba.V | Asst. Prof | |
| 38 | Mrs. M. Gnana Chandrika | Asst. Prof | |
| 39 | Ms. K.Pavani | Asst. Prof | |
| DEPT: PHARM PRACTICE | | | |
| 40 | Dr. K. Purushothama Reddy | Professor | |
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| 46 | Dr. I. Reshma Naidu | Asst. Prof | |
| 47 | Dr. B. Dhanush | Asst. Prof | |
| 48 | Dr. A. Chandra Sekhar | Visiting Prof | |

STAFF MEETING

29 10 2022

AGENDA

- * Academics
- * CPCSEA meeting

MINUTES

As I Semester exams are approaching for final year students, syllabus completion and revision must be taken care of by the faculty.

Remedial classes must be conducted for those appearing for supply.

II M. Ph project works must be checked and supervised by the respective guides from time to time. Hard copies are to be collected and given back to students.

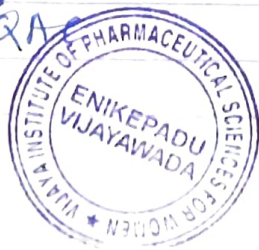
As it's examination time for III, IV & V Pharm D (I Mid), and II B. Ph (II Mid) students, the latter must concentrate on studies, and faculty must motivate and encourage them, and guide them with necessary instructions.

CPCSEA members of the college, and ~~all~~ other members will have to meet to discuss the procedures and guidelines.

RESOLUTION

Minutes were approved.

S. Venkatesh
COORDINATOR, IQA



[Signature]

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| 16 | Mr. N. Satyanarayana | Asst. Prof | |
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| 48 | Mrs. P. Durga | Asst. Prof | - |
| 49 | Mrs. Nirmala Hepsheba.V | Asst. Prof | |

STAFF MEETING

30.11.2022

AGENDA

- * International Conference
- * Industrial Visit
- * Mid Examinations
- * New Year Celebrations.

MINUTES

International Conference by AVR Society, Chennai will be organized on 1st Dec, and as such, interested faculty may attend the conference.

Industrial Visit and tour to B'lore is planned for one week from 3rd Dec to 7th Dec, and in-charge faculty should be ready with the list of students and other arrangements.

I B.Pharm and I Pharm D students may be on the campus anytime soon, as soon as the counselling procedure gets over.

IV B.Pharm II semester classwork is to start on 5.12.22, and ∴ the faculty must submit their respective lesson plans.

II B. Ph semester end examinations are due on 12.12.22 and II B. Ph I Mid exams will commence on 26th Dec. Tutorial classes must be strictly conducted and student progress must be monitored closely.

New Year celebrations must be organized by the Cultural Committee.

RES: Minutes are approved

S. Venkatesh
COORDINATOR, IQA



S. Venkatesh
PRINCIPAL

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AGENDA

- * New Entrants (Orientation)
- * Sankranti Celebrations
- * IPC, Nagpur
- * World Record

MINUTES

IB-Pharm & IPharm D students are will be given Orientation on dt. 3.01.2023. Exam cell in-charge's PPT and Principal's PPT must be verified and made ready.

Cultural & Sports Committee should look into the Sankranti celebrations. Competitions must be conducted without any discrepancy, and evaluators may be taken from other colleges.

This year IPC is scheduled in Nagpur, and. Dr. K. Padmalatha and Dr. S. Venkateswara Rao will attend the conference. Interested faculty and students may submit their presentations.

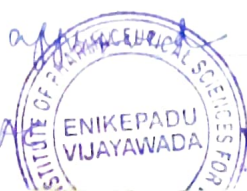
In the month of January, on 28th (tentative) as the institution is planning for a World Record Event, coordinators must train the students during their leisure time. Faculty are requested to participate and make the event successful.

Republic Day must be observed and necessary arrangements are to be looked after by the Cultural & Sports Committee.

RESOLUTION:

Minutes were approved

S. Venkateswara Rao
COORDINATOR, IQA



Dr. K. Padmalatha
PRINCIPAL
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STAFF MEETING

28th Jan 2023

AGENDA

- * Examinations
- * Freshers' Day

MINUTES

II B Ph - II Mid Exams are scheduled from 20th Feb and, therefore, faculty should complete their syllabi on time. II B Ph - II sem - I Mid and I B Ph - I Mid also are scheduled.

Final B.Ph Project Works must be supervised by the respective guides from time to time.

Articles for college magazine can be made ready. Review articles and research articles may be sent to B. S. Venkateswara Rao.

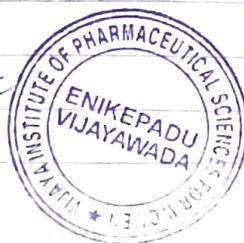
Feb 17th is allotted to celebrate Freshers' Day and faculty are instructed to supervise the discipline in the seminar hall ^(B.Ph. 1st sem)

Finally ~~Coor~~ Principal thanked the staff for making 'the World Record Event' a grand success, and wished to receive the same cooperation during the further college events too.

RESOLUTION

Minutes were approved with the consent of the Principal, the chairperson

S. Venkatesh
COORDINATOR IQAC



Principals
PRINCIPAL

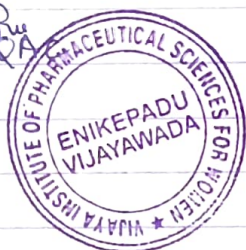
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Here, all the faculty members are instructed to pay attention to syllabus completion and student progress, and also giving due attention to institutional activities.

MINUTES

Henceby, all the minutes are approved

S. Venkatesh
COORDINATOR, I RA




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STAFF MEETING

25th march 2023

AGENDA

- * Telugu Bhasha Diwas
- * Campus placements
- * Indo-West Indies Int-Conf
- * Annual Get Together

MEETING

International Mother tongue day is to be observed on 21st Feb, and ∴ 7th criterion in-charge must look into the arrangements.

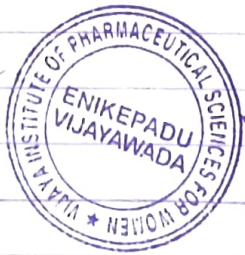
Campus placements must be increased this year, and ∴ the Campus Training & Placements Committee must negotiate with the company HRs and training must be given to students intensly. 9th Indo-West Indies International Conference must will be held shortly and students must be encouraged to present papers.

Annual Get Together is to be planned as per the date given by the management.

RESOLUTION

Minutes were approved by the Principal.

S. Venkatesh
COORDINATOR, IQAC



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| 53 | Dr. Mallesh Mandha | Asst. Prof | |

STAFF MEETING

29th April 2023

AGENDA

- * Examinations
- * Vacation
- * AQAR

MINUTES

End semester examination are fast approaching, and \therefore students must be trained in revising the syllabus. Important questions from old question papers must be discussed with students. Remedial classes should be held for failures.

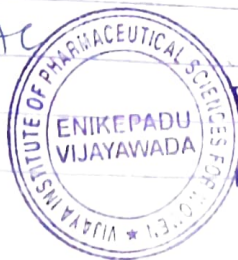
Summer break for faculty is will be given in rotation, as not to disturb the college work. Faculty, both teaching and non-teaching will be given vacation as per their service, and SRK Foundation norms. Faculty must make themselves available when necessary during vacation time also.

AQAR submission dates are announced, and faculty must be ready with their updated documents.

RESOLUTION

Minutes were approved with the consent of the chairperson.

S. Venkatesh
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