

REF No: VIPW/IQAC/2018-19/CIR-01

Date: 01.03.2019

CIRCULAR

In order to increase the quality of teaching by adopting innovative methods and also capacity building of faculty members to participate in various research related works, it has been decided to constitute an Internal Quality Assurance Cell under the leadership of Principal of Dr. K. Padmalatha.

The IQAC shall comprise the following faculty members as its members:

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
5	Dr. S. Sundar	Associate Professor	Faculty Member
6	Dr. S. Sankar	Retd. Principal ANR College, Gudivada	Nominee from Local Society
7	Dr. K. Vijaya Sekhar	Professor Govt. Gen. Hospital, Guntur	Nominee from Local Society
8	Sri. P. Srinivasa Rao	CEO, Triveni Formulations Pvt Ltd	Industry Member
9	Ms. K. Sravya	B. Pharm	Student Member
10	Ms. K. Babitha	Pharm D	Student Member
11	Ms. K. Sai Lakshmi	Alumni (2009-13)	Alumni Member
12	Mrs. M. Vasanthi	Alumni (2012-16)	Alumni Member
13	Mr. K. Bala Krishna	Parent	Parent Member





VIJAYA INSTITUTE OF PHARMACEUTICAL SCIENCES FOR WOMEN

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ISO 9001:2015 Certified Institution

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Telephone No: +91 74165 60999

Fax No: +91 866 2844999

Mail: vijayapharmacyfw@gmail.com

The IQAC shall be responsible for the following:

To enhance the quality of teaching and make the institute one of the best Pharmacy college.

To encourage students and faculty members for various research projects.

To provide necessary support to the faculty members for arranging funding for the research projects.




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REF No: VIPW/IQAC/2018-19/CIR-02

Date: 02.03.2019

CIRCULAR

The first meeting of IQAC is scheduled on 07.03.2019 at 2.00 p. m. at Principal's chamber (Venue) to discuss the following agenda points:

AGENDA:

- To fix the scope of the IQAC in line with the objective for constituting IQAC
- To record the acceptance of members of IQAC
- To decide on way ahead for enhancing the quality of education
- Planning of NSS Activities
- Any points with the permission of the Chair

All members of IQAC are requested to attend the meeting.



S. Venkatesh Rao
COORDINATOR
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA
PIN - 521 108

REF No: VIPW/IQAC/2018-19/MOM-01

Date: 10.03.2019

MINUTES OF THE FIRST IQAC MEETING

The first IQAC Meeting was held on 07.03.2019 at 2.00 p.m. at Principal's chamber. Following members were present during the meeting:

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
5	Dr. S. Sundar	Associate Professor	Faculty Member
6	Dr. S. Sankar	Retd. Principal ANR College, Gudivada	Nominee from Local Society
7	Dr. K. Vijaya Sekhar	Professor Govt. Gen. Hospital, Guntur	Nominee from Local Society
8	Sri. P. Srinivasa Rao	CEO, Triveni Formulations Pvt Ltd	Industry Member
9	Ms. K. Sravya	B. Pharm	Student Member
10	Ms. K. Babitha	Pharm D	Student Member
11	Ms. K. Sai Lakshmi	Alumni (2009-13)	Alumni Member
12	Mrs. M. Vasanthi	Alumni (2012-16)	Alumni Member
13	Mr. K. Bala Krishna	Parent	Parent Member





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At the outset, IQAC Coordinator welcomed all present and commenced the proceedings. He informed that the IQAC has been constituted with a larger objective to make the institute as one of the best institutes of the country by providing quality education and by strengthening the capacities of the faculty. Thereafter the Coordinator called on the agenda points for discussion.

The following scope was fixed for the IQAC:

To develop and execute quality parameters in academic activities.

To promote research and entrepreneurial activities.

Resolutions:

During the meeting, it was informed that all members have accepted to continue as members for the academic year 2018-19.

A way ahead was also discussed with regard to syllabus improvement and encouraging faculty members for research works. It was decided to discuss a detailed plan in the next meeting.

The Coordinator on the basis of suggestions from all the Committee members suggested to increase the number of IPA, IPASF and NSS activities in near future namely, Tree Plantation, Health Camps and Awareness programs

The IQAC appreciated and placed it on record about the publications of faculty members and they were encouraged to publish more papers.

The Minutes are issued with the approval of the Chairperson.



S. Vanathrao
COORDINATOR
VIJAYA INSTITUTE OF
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PIN - 521 108

REF No: VIPW/IQAC/2019-20/CIR-03

Date: 21.06.2019

CIRCULAR

The second meeting of IQAC is scheduled on 29.06.2019 at 2.00 p.m. at Principal's Chamber (Venue) to discuss the following agenda points:

AGENDA:

To discuss the strategies, functions, goals of the IQAC of the College.

To discuss the quality enhancement & enrichment policies of the institute.

To discuss the quality benchmarks / parameters by the various academic and administrative activities.

To decide the guidelines for setting up targets for attainment of Program Outcomes, Course Outcomes and Program Educational Outcomes.

To decide plan of action for NAAC SSR Preparation

To conduct workshops/add on programs.

Any points with the permission of the chair

All members of IQAC are requested to attend the meeting.



S. V. Venkatesh
COORDINATOR
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA
PIN - 521 108

REF No: VIPW/IQAC/2019-20/MOM-02

Date: 01.07.2019

MINUTES OF THE SECOND IQAC MEETING

The second IQAC Meeting was held on 29.06.2019 at 2.00 p.m. at Principal's Chamber (venue).

Following members were present during the meeting:

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
5	Dr. S. Sundar	Associate Professor	Faculty Member
6	Dr. S. Sankar	Retd. Principal ANR College, Gudivada	Nominee from Local Society
7	Dr. K. Vijaya Sekhar	Professor Govt. Gen. Hospital, Guntur	Nominee from Local Society
8	Sri. P. Srinivasa Rao	CEO, Triveni Formulations Pvt Ltd	Industry Member
9	Ms. K. Sravya	B. Pharm	Student Member
10	Ms. K. Babitha	Pharm D	Student Member
11	Ms. K. Sai Lakshmi	Alumni (2009-13)	Alumni Member
12	Mrs. M. Vasanthi	Alumni (2012-16)	Alumni Member
13	Mr. K. Bala Krishna	Parent	Parent Member



The Coordinator welcomed all present and commenced the proceedings. He informed that during the last meeting, quality enhancement initiatives were discussed. However, it was decided to discuss a detailed plan on the same. The day's meeting would focus primarily on the action plan for quality enhancement of the College. Thereafter the Coordinator called on the agenda points for the meeting.

Resolutions:

The Coordinator suggested that the strategy for improving quality shall be continuous improvement in the teaching methods. The faculty members should adopt the novel teaching methods and should stress on practical approach in their teaching methodology. It was decided to have a practical approach and case study-based approach in teaching.

In order to improve quality in teaching, the members discussed in length and decided to have an Internal Academic Audit to ensure quality in teaching. Further, it was also decided to use Information and Communication Technology (ICT) in classroom teaching.

In order to set benchmarks, an internal team will study the teaching methodologies adopted in similar Pharmaceutical colleges. Based on the recommendations, the internal benchmark would be set.

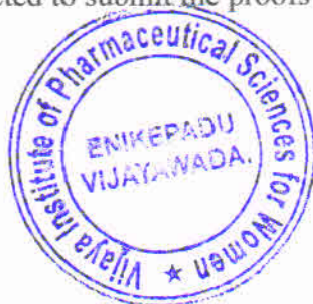
The Coordinator asked the faculty members to map/evaluate the Course Outcomes & Program Outcomes to the attainment level in each subject. The IQAC set the following guidelines for setting Course Outcomes (CO) and Program outcomes (PO)

The CO target will be fixed by the concerned faculty and Academic Planning Committee shall review it.

The PO target will be fixed in Academic Planning Committee meeting after a careful review of the existing status.

The attainment target of CO/PO should not be fixed below 60%.

The list of Faculty Development Programs attended by the faculty members was informed to the IQAC. The Committee noted the same and encouraged the faculty members to attend such FDPs at regular intervals for their professional development and this will also help the students eventually. Faculty members were directed to submit the proofs of attending FDPs for placing it on record.





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The Chairperson asked the IQAC Coordinator to prepare an action plan for NAAC SSR as per their respective criteria and put up in the next meeting. The IQAC shall, henceforth would review in its each meeting the progress on NAAC SSR.

It was informed by the Chairperson during the meeting that the College will host 16th Indo African Conference. The IQAC concurred to the same and expressed the opinion that hosting of such events for the betterment of students and faculties is a welcome sign.

The committee reviewed add-on programs conducted at college, like Campus Recruitment Training, Pharmacology Software Training, Pharmaceuticals Drug Delivery and Technology, IPR, Patent Drafting Research Design and Execution and Publication, Medical Writing and many more.

The Minutes are issued with the approval of the Chairperson.



S. Venkatesh
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REF No: VIPW/IQAC/2019-20/CIR-04

Date:18.10.2019

CIRCULAR

The third meeting of IQAC is scheduled on 26.10.2019. at 2.00 p.m. at Principal's Chamber (Venue) to discuss on the following agenda points:

AGENDA:

Allotment of criterion wise coordinators and other members to work on metrics.

Strengths and Weaknesses of the institution.

Digitalization of the College Library.

Fire Safety.

Rain water harvesting.

Any points with the permission of the Chair

All members of IQAC are requested to attend the meeting.



S. Venkatesh Rao
COORDINATOR
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PIN - 521 108

REF No: VIPW/IQAC/2019-20/MOM-03

Date: 28.10.2019

MINUTES OF THE THIRD IQAC MEETING

The third IQAC meeting was held on 26.10.2019 at 2.00 p.m. at Principal's Chamber (venue).
Following members were present during the meeting:

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
5	Dr. S. Sundar	Associate Professor	Faculty Member
6	Dr. S. Sankar	Retd. Principal ANR College, Gudivada	Nominee from Local Society
7	Dr. K. Vijaya Sekhar	Professor Govt. Gen. Hospital, Guntur	Nominee from Local Society
8	Sri. P. Srinivasa Rao	CEO, Triveni Formulations Pvt Ltd	Industry Member
9	Ms. K. Sravya	B. Pharm	Student Member
10	Ms. K. Babitha	Pharm D	Student Member
11	Ms. K. Sai Lakshmi	Alumni (2009-13)	Alumni Member
12	Mrs. M. Vasanthi	Alumni (2012-16)	Alumni Member
13	Mr. K. Bala Krishna	Parent	Parent Member



The Chairperson welcomed all present and commenced the proceedings. The Chairperson informed that during the last meeting, it was decided to prepare an action plan for NAAC SSR as per individual criteria and put up in the next meeting. She also stated that the college must apply for NAAC accreditation as early as possible, as the government and AICTE has made it mandatory to get the approval by 2022 for all educational institutions. The Chairperson opined that senior faculty members are to be given the responsibility of being the coordinators and they should lead and work along with the sub-committee team members on the specific metrics of their respective criterion. Thereafter, the agenda for the meeting was called for discussion.

Resolutions:

With regard to NAAC SSR action plan, data collected on various activities in the college was presented and it was suggested to go for geo-tagged photographs to show the genuineness. Staff members were allotted work on various criteria as per NAAC eligibility criteria.

List of Criteria wise coordinators were as under:

Criterion	Co-Ordinator	Members
1	Mr. S. Venkateswara Rao	Mrs. B. Hemalatha, Dr. N. Pratibha, Dr. M. Tabitha, Mrs. Ch. Swathi
2	Dr. B. Ramu	Mrs. P. Naga Lakshmi, Mrs. D. Vijaya Durga, Mr. M. Bala Krishna, Mr. A. Hima Bindu, Mrs. R. Sunitha, Ms. K. Sruthi, Mrs. M. Deva Rani
3	Dr. S. Praveen	Mrs. K. Raja Rajeswari, Mr. Y. Naveen, Dr. B. Dhanush
4	Dr. S. Sundar	Mrs. P. Durga, Mrs. J. Madhavi Latha, Mrs. Nirmala, Mrs. Kamalaveni
5	Dr. G. Surendra	Mrs. A. Bhavana, Mrs. K. Swapna, Mrs. G. Pramoda, Mrs. G. Madhavi, Ms. Meherunnisa
6	Mrs. V. V. Vandana Devi	Mrs. M. Vani, Mrs. Ch. A. Swathi, Mrs. M. Deva Rani
7	Mr. A. Jayarami Reddy	Mr. V. Srinivas, Mr. M. Ravi Kumar



Data on the strengths and weaknesses of the institution was compiled, and it has been decided to work further on the strengths and to rectify the weaknesses.

Strengths	Weaknesses
Academic environment	No RO Water Plant
Teaching Learning methodologies	No Fire Safety NOC
Infrastructure and laboratories	No Library Software
Active participation in in-house and out-house activities	No ERP System Incomplete Lift facility

It was decided to digitalize the library with Soul Software. Necessary support would be provided by the Institutional Development Committee to procure the software.

Fire Safety system needs to be strengthened and if required services of an experienced Fire Service Personnel be obtained for guidance.

It was also decided to upgrade the Rain water harvesting project in the college.

During the meeting it was decided to host the 16th Indo US Conference on 06 Dec 2019.

The committee reviewed the extension activities which were organized in the month June, July and September and appreciated NSS officer and suggested to do more programs for the benefit of society.

The Chairperson commended the efforts of faculty members for the students of VIPW achieved in ranks in PGCTE, GPAT and NIPER exams.

The Minutes are issued with the approval of the Chairperson.



S. Venkatesh
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REF No: VIPW/IQAC/2019-20/CIR-05

Date: 20.02.2020

CIRCULAR

The fourth meeting of IQAC is scheduled on 28.02.2020 at 2.00 p.m. at Principal's Chamber (Venue) to discuss on the following agenda points:

AGENDA:

Review of work on various criteria as per NAAC eligibility criteria

Feedback from students

To discuss on strengthening the institute and industry interaction.

To decide on website updating for information to stakeholders and upload the event photos

Result analysis of odd semesters

Any points with the permission of the Chair

All members of IQAC are requested to attend the meeting.



S. Venukumar
COORDINATOR
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA
PIN - 521 108

REF No: VIPW/IQAC/2019-20/MOM-04

Date: 02.03.2020

MINUTES OF THE FOURTH IQAC MEETING

The fourth IQAC Meeting was held on 28.02.2020 at 2.00 p. m. at Principal's Chamber.

Following members were present during the meeting:

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
5	Dr. S. Sundar	Associate Professor	Faculty Member
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The Coordinator welcomed all present and commenced the proceedings. The agenda for the day was called for discussion.

Resolutions:

The Coordinators as appointed in the previous meeting presented the work done based on the criterion allotted to them. The Chairperson reviewed the progress criterion wise and necessary directions were given for improvement and modification.

The Chairperson stated that it is very important to build association with industries so that students can get benefited. In addition to the already existing MoUs it has been decided by the institute to tie up with some more industries for skill development of the students.

It was decided to update the website for information of stakeholders and photos of recent events to be uploaded in regular intervals.

It was also decided to undertake a result analysis of odd semesters and find out the areas of improvement amongst the students. Faculties are advised to work upon those areas of improvement and update the IQAC in regular intervals. The faculty members should identify the weak performers and should work on how to improve those students.

The committee appreciated and congratulated the chairperson Dr K Padmalatha for Excellence Award and Service Award.

The IQAC placed its appreciation on record for the students who participated in various state & national level sports & cultural activities and won prizes.

The Minutes are issued with the approval of the Chairperson.



S. Venkatesh
CO-ORDINATOR
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REF No: VIPW/IQAC/2020-21/CIR-06

Date: 20.08.2020

CIRCULAR

The fifth meeting of IQAC is scheduled on 29.08.2020 at 2.00 p.m. at Principal's Chamber (Venue) to discuss on the following agenda points:

AGENDA:

Revision of NAAC Criteria Heads and Members

Review of work on various criteria as per NAAC eligibility criteria

To enhance the research potential of the teachers and motivate them to get major and minor research projects from government and other funding agencies

Commencement of classes through online mode as per the instructions of JNTUK.

Any points with the permission of the Chair



All members of IQAC are requested to attend the meeting.

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
5	Dr. S. Sundar	Associate Professor	Faculty Member
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9	Ms. K. Sravya	B. Pharm	Student Member
10	Ms. K. Babitha	Pharm D	Student Member
11	Ms. K. Sai Lakshmi	Alumni (2009-13)	Alumni Member
12	Mrs. M. Vasanthi	Alumni (2012-16)	Alumni Member
13	Mr. K. Bala Krishna	Parent	Parent Member



S. Venkateswara Rao
COORDINATOR
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PIN 521 108

REF No: VIPW/IQAC/2020-21/MOM-05

Date: 02.09.2020

MINUTES OF THE FIFTH IQAC MEETING

The fifth IQAC Meeting was held on 29.08.2020 at 2.00 p.m. at Principal's Chamber.

Following members were present during the meeting:

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
5	Dr. S. Sundar	Associate Professor	Faculty Member
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11	Ms. K. Sai Lakshmi	Alumni (2009-13)	Alumni Member
12	Mrs. M. Vasanthi	Alumni (2012-16)	Alumni Member
13	Mr. K. Bala Krishna	Parent	Parent Member

The Chairperson welcomed all present and commenced the proceedings. The agenda for the day was called for discussion.



Resolutions:

The Coordinator reviewed the progress on data compilation of NAAC SSR work and Criterion wise coordinator presented their work till date. The Chairperson noticed some coordinators were lagging behind and cautioned them to meet the deadlines.

The time table and lesson plan for Semester I was discussed and decided.

Members suggested that there is a requirement for tie up with industries for industrial internships. The Coordinator suggested that MoU with various companies would help the college to facilitate industrial training to the students. It was decided to approach various industries for industrial training for students through signing MoUs with them. It was also decided to approach companies in Vijayawada for industrial visit.

Online Classes started on 17th August and faculty were suggested to use novel online tools and techniques to sustain interest in the classroom.

It was informed that during the COVID lockdown following webinars were conducted with the approval of Principal.

A webinar on "We think Digital: Shakthi 2.0" by Ms. Verghese on 05 Jun 2020.

Two-day Webinar on "Advances in Natural Product Research and Novel Therapeutic Approaches for Treatment of COVID-19" by Dr Shankar D Katekhaye, UK and Dr. P. Selvam on 01 to 02 Jul 2020.

A Webinar on Outcome Based learning by Dr S Shankar on 21 Jul 2020.

The IQAC noted the same.

It was decided to make it mandatory for faculty members to publish research papers in reputed national journals. In addition to the above, faculty members were advised to approach various government organizations along with credible research papers for funding their research papers.

With regard to various infrastructure upgradation, IQAC set the following targets:

The SOUL Software to be installed and operation by end of Sep 2020.

Fire Safety Measures to be made operational by end of Oct 2020.

RO Plant to be made operational by the end of December. IQAC needs to be updated about the completion of these projects regularly.

The minutes are issued with the approval of the Chairperson.




COORDINATOR
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REF No: VIPW/IQAC/2020-21/CIR-07

Date: 20.11.2020

CIRCULAR

The Sixth Meeting of IQAC is scheduled on 28.11.2020 at 02:00 p. m. at Principal's Chamber (Venue) to discuss on the following agenda points:

AGENDA:

Review of work on various criteria as per NAAC eligibility criteria

Collection of old record and documents to review NAAC work

Allotment of NAAC work metric wise to the faculty

To update College Website

To make ready power point presentations and lecture videos

To conduct guest lectures by eminent persons from various reputed industries through webinars for staff and students

To conduct workshops/seminars on quality parameters in Pharmacy

Maintenance of lab equipment and manuals

Any points with the permission of the Chair.

All members of IQAC are requested to attend the meeting.



S. Venkatesh Rao
COORDINATOR
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REF No: VIPW/IQAC/2020-2021/MOM-06

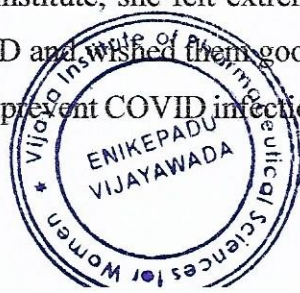
Date: 30.11.2020

MINUTES OF THE SIXTH IQAC MEETING

The sixth IQAC Meeting held on 28.11.2020 at 02:00 p.m. at Principal's Chamber (venue).
Following members were present during the meeting:

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
5	Dr. S. Sundar	Associate Professor	Faculty Member
6	Dr. S. Sankar	Retd. Principal ANR College, Gudivada	Nominee from Local Society
7	Dr. K. Vijaya Sekhar	Professor Govt. Gen. Hospital, Guntur	Nominee from Local Society
8	Sri. P. Srinivasa Rao	CEO, Triveni Formulations Pvt Ltd	Industry Member
9	Ms. K. Sravya	B. Pharm	Student Member
10	Ms. K. Babitha	Pharm D	Student Member
11	Ms. K. Sai Lakshmi	Alumni (2009-13)	Alumni Member
12	Mrs. M. Vasanthi	Alumni (2012-16)	Alumni Member
13	Mr. K. Bala Krishna	Parent	Parent Member

The Coordinator welcomed all present and commenced the proceedings. The Chairperson stated that as the head of the Institute, she felt extremely happy that none of the IQAC members have been affected with COVID and wished them good health. She emphasized on adhering to strict measures inside the college to prevent COVID infection. Preventive measures such as social distancing, regular





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sanitization, stress on online classes should be strictly implemented.

After a detailed discussion on precautionary measures on COVID, Agendas for the day were called.

Resolutions:

The progress on NAAC SSR work was reviewed and necessary directives were issued. As the college resumes after a long break, the syllabus needs to be covered. Faculties were directed to take classes in online mode and a lesson plan for Semester-I needs to be made. The IQAC shall review this in next meeting.

The attendance of staff in college was reviewed. It was decided that in case any staff residing in containment zone relaxation may be given to them from attending the college physically.

Progress of NAAC work Criterion wise was discussed and to complete the work faster, it has been decided to allot the work metric wise.

To update the college website is to be taken as a major priority and faculty members were asked to submit their presentations and lecture videos in the regard.

Dr. S. Sundar suggested to conduct a workshop/seminar for benefit of students as well as staff members in the field of health care.

It was decided to maintain the register of laboratory equipment and a manual for usage of these equipment need to be promulgated.

It was informed that SOUL Software has been installed on 19 Sep 2020 and Fire Safety measures have been made operation by end of Oct 2020. The RO Plant will be made operational by the end of Dec 2020.

IQAC asked all faculty members to submit details of their workshops / seminars / FDPs / conferences / training programs attended to their respective departments and encouraged them to attend many more such kind of programs.

The Minutes are issued with the approval of the Chairperson.



S. Venkatarao
COORDINATOR
VIJAYA INSTITUTE OF
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REF No: VIPW/IQAC/2020-21/CIR-08

Date: 22.01.2021

CIRCULAR

The seventh meeting of IQAC is scheduled on 30.01.2021 at 2.00 p.m. at Principal's Chamber to discuss the following agenda points:

AGENDA:

Review of work on various criteria as per NAAC eligibility criteria

Result analysis of even semesters as well as to conduct remedial classes for first semester subjects

Establish MoUs with MNCs and reputed industries

Faculty training (subject domain / pedagogy)

Any points with the permission of the Chair

All members of IQAC are requested to attend the meeting.



S. Venkatesh
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PIN - 521 108

REF No: VIPW/IQAC/2020-21/MOM-07

Date: 02.02.2021

MINUTES OF THE SEVENTH IQAC MEETING

The seventh IQAC Meeting was held on 30.01.2021 at 02:00 p.m. at Principal's chamber (venue).

Following members were present during the meeting:

S.no	Name	Designation	Designation in Committee
1	Dr. K. Padmalatha	Principal	Chair Person
2	Mr. S. Venkateswara Rao	Associate Professor	Coordinator
3	Mrs. V. V. Vandana Devi	Associate Professor	Co-Coordinator
4	Sri. B. S. Sri Krishna	Secretary & Correspondent	Management member
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12	Mrs. M. Vasanthi	Alumni (2012-16)	Alumni Member
13	Mr. K. Bala Krishna	Parent	Parent Member

The agenda for the day was called for discussion after the welcome address by the Coordinator.



Resolutions:

The progress on NAAC SSR work was reviewed and necessary directives were issued.

It was also decided to undertake a result analysis of even semesters and find out the areas of improvement amongst the students. Faculties are to be advised to work upon those areas of improvement and update the IQAC at regular intervals. The faculty members should identify the weak performers and take remedial classes for their improvement.

In order to facilitate students for industrial training and industrial visit, the existing MoUs with various industries are to be renewed. In addition, proposals for new MoUs with MNCs engaged in pharmaceutical business.

During the meeting, it was also decided to train the faculties on latest developments in pharmaceuticals and allied industries. Focused approach needs to be adhered for capacity building of the faculty members.

Dr. S. Sankar suggested to update college website, especially on events and workshops and latest news as well as he assigned responsibilities to the committee members to collect their department data to upload on college website.

The IQAC placed it on record of its appreciation for the fact that 133 research papers were published by the faculty members.

It was informed to the IQAC committee that placement drive was conducted on 28th January 2021. During the placement drive, 11 students got placed. The committee appreciated the placement officer, Mr. Jayaram for his efforts and congratulated the students who got placed. In addition, the IQAC committee directed the placement officer to invite more companies for campus placements.

It was informed that the RO Plant would be made operational by end of December 2020.

The Minutes are issued with the approval of the Chairperson.



S. Venkatesh Reddy
COORDINATOR

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